

# FACT SHEET

## DRFAWA: Emergency works

Under the Disaster Recovery Funding Arrangements Western Australia (DRFAWA), there are three main options to repair a damaged asset:

1. Emergency works (EW)
2. Immediate reconstruction works (IRW)
3. Essential public asset reconstruction works (EPAR).

An additional option for minor works is available. This option must be discussed with the Department of Fire and Emergency Services (DFES).

This fact sheet provides detailed advice on the *emergency works* option.

### Definition of emergency works

Emergency works are urgent works that temporarily restore an essential public asset to a safe and usable state, following an eligible natural disaster or a terrorist event.

Further works will be required to fully reconstruct the asset to its pre-disaster condition. This is done through either *immediate reconstruction* or *essential public asset reconstruction* works (see separate fact sheets).

### Emergency works criteria

- Temporary fixes and treatments only.
- Further work is required to permanently repair the damage.
- Completed within three months of event, or from when the asset can be safely accessed.
- Inspected and signed off by the asset owners works manager or other nominated representative with a suitable level of expertise and experience.

### What happens if works are not completed within the three month time limit?

If delays impact the completion of emergency works, the project will transition to *EPAR* works. Refer to separate *EPAR* fact sheet for requirements.

In special circumstances, such as a further weather event that disrupts works, an extension is possible.

Requests for extension of time must be discussed with DFES, and written approval provided prior to works continuing beyond the 3 month time period.

## Evidence requirements

Evidence is required for any works undertaken and reimbursed under the DRFAWA.

For all emergency works the following evidence must be provided:

- **Essential public asset status**

The asset must be an eligible essential public asset as per [DRFA – Guideline 1 – An essential public asset](#).

- **Location of asset and damage**

Information must be provided to verify the exact location of the asset.

Refer to the Emergency and Immediate Works Template. Under the Damage Pick-Up tab, detail the Straight Line Kilometre (SLK) reference, address or other identifiable reference.

- **Asset damage linked to eligible disaster event**

An assessment is required to detail the damage caused to the essential public asset and to confirm the damage is a result of the eligible disaster event.

The Emergency and Immediate Works Template can be used to provide details of the damage sustained. The Template includes a certification stating the damage was a direct result of the eligible disaster.

- **Pre-disaster condition information**

This is not required for emergency works. However, pre-disaster condition information will be required to support the permanent restoration of the asset through either immediate reconstruction or essential public asset reconstruction works.

- **Post-disaster condition information**

Prior to commencing repair works, photographs must be taken to show the damage to the asset. The photographs should help to demonstrate that the damage was a direct result of the eligible disaster.

- **Primary asset function**

Some evidence is required to show the function of the asset.

Post-disaster damage photographs can be used to show high level function of the asset. For example, the asset is a two lane timber bridge, or a two lane sealed road.

- **Damage assessment**

Provide a brief description of the damage.

Refer to the Emergency and Immediate Works Template. Under the Damage Pick-Up tab, complete the “description of damage” and “degree of damage” fields.

- **Actual costs**

Actual costs must be provided and supported with appropriate documentation.

Costs must be linked to the scope of works identified through the Emergency and Immediate Works Template, and delivered under the emergency works requirement.

- **Completion evidence**

Completion photos are required to provide evidence of the works undertaken.

## **More information and advice**

The full suite of DRFAWA fact sheets and other related documents are available on the DFES website ([www.dfes.wa.gov.au](http://www.dfes.wa.gov.au)), including:

- Fact sheets:
  - Asset repair options
  - Immediate reconstruction works
  - Evidence requirements
  - Essential public asset reconstruction
  - How to make a claim
  - Photographic evidence
- Templates:
  - Emergency and immediate works (All Assets)
  - Emergency and immediate works (Roads)

If you have any questions or need additional support, contact the Disaster Recovery Funding team at [drfawa@dfes.wa.gov.au](mailto:drfawa@dfes.wa.gov.au).