

**Issued:** AUGUST 2012  
**Prepared by:** Built Environment Branch  
**Authorised by:** Manager, Built Environment Branch



DFES wishes to advise industry of some changes and important information in seeking use of its resources when booking booster tests or inspections and the following is provided for awareness.

1. Plumbers involved in installing fire systems need to ensure the builder's Site Supervisor for the project makes the first contact with DFES to organise a booster test. 1\*
2. The initial contact with DFES Built Environment Branch should be approximately 4-6 weeks prior to practical completion of the project. 2\*
3. A PDF version of the system block plan is to be emailed to a Built Environment Branch officer who will arrange the pre-inspection and test bookings. 3\*
4. **Please Note**; as of 25 July 2012, building/system inspections and tests will only take place on **Monday, Wednesday or Friday (am or pm)** 4\*

*1\* This has arisen due to the introduction of new building legislation and the requirements within the Building Regulations 2012 for the builder to sign a certificate of construction prior to the nominated Certifier applying for a Certificate of Occupancy from a Permit Authority. In addition, DFES form (Hydrostatic & Pre-test Requirements) requires that the site supervisor sign off the various points listed on the form before sending to DFES.*

*2\* Initial contact can be made via email [bebadmin@dfes.wa.gov.au](mailto:bebadmin@dfes.wa.gov.au). This timeframe will allow DFES to make arrangements for site visit/s as appropriate. This will allow the officer ample time to arrange any further requirements. Confirmation must be provided in writing that the system has been completed sufficient to carry out testing prior to DFES undertaking an inspection of the site.*

*3\* This will allow DFES to make comment before the engraved block plan is finalised and installed (prior to a booster test) and ensure AS2419.1 sections 7.10 & 11 and DFES operational requirements are complied with.*

*4\* To satisfy all business commitments, DFES will only undertake testing and pre-inspections of systems on these days*

This is a controlled document - **OPERATIONS - SUPPORT AND CAPABILITY**

Built Environment Branch 16 August 12