



Resilience Works - Completion Form

Version : 002 – Nov 21

This form must be completed for all works to upgrade roof tie-downs, upgrade garage and external doors and install window protection under the STC Seroja Resilience Grant Program.

The declaration must be signed by the builder or business who completed the works being claimed.

A separate form must be completed for each separate contract.

PAYMENT CANNOT BE MADE WITHOUT A COMPLETED FORM.

If you require assistance with this form please contact **1800 490 678** or email serojainfo@dfes.wa.gov.au

Property Details	Address						
	Name of Owner						
	Lot and Plan Number <i>(if known)</i>						
Local Government / Building Permits	Local Government Area						
	Are these works included on a building permit	YES		NO			
	Note: All structural works require a Building Permit						
	Permit No <i>(if known)</i>						
	Business/individual named on the Permit						
Wind Region / Classification <i>(For assistance please contact 1800 490 678)</i>	<i>Wind classification is mandatory for works involving roofs upgrades, garage doors and roller window shutters only</i>						
	The wind classification of the site is assessed as: <i>(choose one)</i>	N1	N2	N3	N4	N5	N6
	Name and qualifications of person undertaking the assessment						
	Contact number or email						
Builder/Supplier Details	Builders Name / Business Name	ABN					
	Registered Business Address	Builders Registration #					
Eligible Works <i>(Please tick the works relating to this claim)</i>	Roof Tie Downs		Solid Core Doors (External)				
	Garage Doors		Window Protection				

Description of Works	Have works been completed fully in accordance with the R&R Grant Technical Specifications?			YES	NO
	If NO – Explanatory information and supporting certification must be provided. Is this attached?				
	What Wind Classification are the works designed to? (Applies for roof upgrades, garage doors and window shutters only)	<i>Roof Tie-Downs</i> <i>Garage Doors</i> <i>Window Shutters</i>	Choose one C1 C2		
	Date works completed:				
Other Works at this Property	What other works were undertaken at this property as a result of damaged caused by STC Seroja? (Tick multiple if applicable)	Total Rebuild		Partial re-build	
		Re-roof		New windows & doors	
		Repair damage to interiors		Minor repairs only	
Evidence Checklist	The following required evidence is attached:				Tick
	• Invoice / Receipts including Business Name, ABN, itemised costs, and reference to wind rating / product certification as required				
	• Installation /progress photographs including date and geo-location data (<i>Refer R&R Grant Technical Specification</i>)				
	• For garage doors and window protection - a copy of 'technical data sheets' showing products are certified for the required wind rating and referencing the relevant standard (AS/ASNZ) and/or copies of 'Test Certificates' or 'Certificates of Cyclone Wind Resistance'.				
	• Other recommended supporting evidence as outlined in the R&R Grant Technical Specifications				

Declaration	I declare I have completed the described works at the above listed property as described on this form and in accordance with the requirements prescribed in the relevant R&R Grant Technical Specification/s . I confirm the attached evidence is an accurate record of the eligible works completed at the property.			
	Name of registered builder/ business owner			
	Signature		Date	